



BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: APPROVAL OF MINUTES

February 5, 2013.....AGENDA ITEM: 12-13: 8.





The Bath County School Board met in a Regular Meeting on Monday, January 7, 2013 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Millboro Elementary School Library.

PRESENT:

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Catherine D. Lowry, Board Member**
- Mr. William K. Manion, Board Member**
- Dr. Ellen R. Miller, Board Member**

DRAFT

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

Mrs. Amy Gwin, Board Chairman, called the meeting to order at 5:30 p.m. with all members present except Laura Haney, Student Liaison, who attended a BCHS Scholastic Bowl activity. **12-13: 139 CALL TO ORDER**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **convened in a closed meeting at 5:31 p.m. to discuss the appointment of specific personnel, student discipline matters, consideration of a non-resident student, and Crisis Management Plan/School Safety Audit Review.** **12-13: 140 CLOSED MEETING**

On motion by Mrs. Grimm at 7:08 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **12-13: 141 CERTIFICATION OF CLOSED MEETING**

Mrs. Gwin called the meeting to order at 7:08 p.m. and led the Board in the Pledge of Allegiance and called for a moment of silence. **12-13: 142 CALL TO ORDER FOR PUBLIC MEETING**

On motion by Dr. Miller and seconded by Mrs. Grimm, the Board (5-0 vote) amended **the agenda by returning to Closed Meeting, Item 17-A immediately following Items by Board Members.** **12-13: 143 APPROVE OR AMEND AGENDA**

- Sharon Wells, bus driver and parent addressed the Board saying the division has great staff members and said a small raise would show them they are appreciated. Said kids do not like school lunches. Spoke with cafeteria staff and learned that if a student does not want milk or juice, they can ask for a cup to get water at no charge. **12-13: 144 PUBLIC COMMENTS**





- Crystal Randozzo, parent inquired about icy conditions on the BCHS parking lot after the break.
- Stephanie Forbes, grandmother of three, asked the Board to consider a preschool program at MES.
- Teresa Smiley, parent expressed concern over school menus saying the kids do not like food items that are currently served. Mrs. Smiley distributed Covington and Alleghany school lunch menus for comparison.

**12-13: 144 (Con't.)
PUBLIC COMMENTS**

- On motion by Mrs. Lowry and seconded by Dr. Miller, the Board (4-0-1 vote, Mrs. Grimm abstained) appointed **Mrs. Rhonda Grimm** as Chairman.
- On motion by Mrs. Gwin and seconded by Mr. Manion, the Board (4-0-1 vote, Mrs. Lowry abstained) appointed **Mrs. Cathy Lowry** as Vice-Chairman.
- On motion by Mr. Manion and seconded by Mrs. Lowry, the Board (5-0 vote) re-appointed **Mrs. Sue Hirsh** as Clerk of the Board and **Mrs. Sharon Fry** as Deputy Clerk.
- On motion by Mrs. Lowry and seconded by Mrs. Gwin, the Board (5-0 vote) approved the re-appointment of **Mr. Justin Rider** as fiscal agent and **Mrs. Sue Hirsh** as deputy fiscal agent.
- On motion by Dr. Miller and seconded by Mr. Manion, the Board (5-0 vote) approved the appointment of **Mr. Paul Lancaster** as Superintendent's Designee and authorized **Mr. Paul Lancaster** as a back-up for signatures in the absence of the Superintendent (DOE approval until January 31, 2014).
- On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (4-0-1 vote, Gwin abstained) approved the appointment of **Mrs. Amy Gwin** as **VSBA Insurance Services Voting Representative**.

**12-13: 145
SCHOOL BOARD
ORGANIZATIONAL
MEETING**

Mrs. Hirsh received a Certificate of Recognition by Governor Robert F. McDonnell recognizing January 20-26, 2013 as Virginia School Principals Week in the Commonwealth of Virginia. Mrs. Hirsh recognized district principals, Mr. Les Balgavy, VES, Mrs. Sarah Rowe, BCHS and Allison Hicklin, MES.

**12-13: 146
GOOD NEWS IN
BATH COUNTY**

On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) approved minutes for meetings held on December 3, 4 and 17, 2012 as presented.

**12-13: 147
APPROVAL OF MINUTES**

Mr. Justin Rider, Business Manager presented an overview of expenditure summary and reconciled December, 2012 revenue summary. **On motion by Mr. Manion and seconded by Mrs. Lowry, the Board (5-0 vote) approved the revenue summary and December 2012 claims as presented including check # 66334 to Valley Boiler:** General Fund Payroll 66213-66226, 66232-66245, Bills – 66227-66231, 66246-66333, 66334, Direct Deposit 2039, VA Tax 2040 – Food Service General Fund Payroll – 10037-10042, 10043-10048, Bills – 10049-10057, Direct Deposit 2039, VA Tax 2040.

**12-13: 148
APPROVAL OF CLAIMS**





The November 2012 ADM is as follows: BCHS 271.73, MES 104.53 and VES 242.67 for a total of 618.93.

**12-13: 149
ATTENDANCE
REPORT**

The Board reviewed the Monthly Financial Reports of the School Food Service Program for November 2012.

**12-13: 150
CAFETERIA REPORT**

The Board reviewed Maintenance and Transportation reports of activities for the month of December 2012. Board members discussed the status of removal of school zone sign/flashing lights at VES. Mr. Rider previously spoke with Susan Hammond of VDOT regarding extensive maintenance costs to the lights and explored the possibility of their removal. Mrs. Hirsh received a letter, from Susan Hammond of VDOT, stating the removal of flashing lights/signs would change the speed limit from 25 mph to 45 mph. In her letter, Mrs. Hammond did not recommend removal of the flashing lights/signs. Board members asked school administrators to research and gather additional information to see if there is another way to maintain the 25 mph school zone.

**12-13: 151
MAINTENANCE &
TRANSPORTATION
REPORTS**

Miss Haney was unable to attend the meeting due to a high school conflict.

**12-13: 152
STUDENT
REPRESENTATIVE
REPORT**

Mrs. Rowe, BCHS principal provided an update regarding the condition of the BCHS parking lot upon students return to school on Thursday. Mrs. Rowe said the lot had been scraped and was in a safe condition on Thursday. After the lot was scraped, it refroze and was in worse condition on Friday morning. Chemicals were put on the lot, but because the lot is mud, rock, and asphalt, this resulted in more ice. The decision by administrators was made not to allow parking on the lot for students and staff so it could melt. The parking lot was scraped again and Mrs. Rowe said ice had melted on the parking lot and parking was allowed on Tuesday.

Board members considered and discussed items listed for consideration on the Capital Improvement Plan.

**12-13: 153
CONSIDERATION OF
CAPITAL
IMPROVEMENT PLAN**

On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (5-0 vote) approved the Capital Improvement Plan with the addition of BCHS gym floor (sanding, painting, and sealant) to FY2015/2016 in the amount of \$40,000 - \$50,000.

Attachment A: Proposed Capital Improvement Plan Requests – FY 2013-2014 through FY 2017-2018 as approved.





Mrs. Hirsh and Mrs. Jane Hall, Director of Special Education, Pupil Personnel Services, & Preschool provided an update on the proposed MES preschool class. After gathering data on numbers for the current year as well as next year, Mrs. Hirsh said there are sufficient students to start a preschool at MES this school year. She reported no increased costs in transportation other than the purchase of additional child restraints. Mrs. Hall said there are enough students to fill one class at MES and possibly two classes at VES for the SY 2013-14. Head Start may offer assistance with materials and supplies and the consortium has agreed to allocate additional unused preschool slots to Bath from other divisions. Mrs. Hirsh said the target date to open a classroom at MES is February 18th if funding is available. Dependent on the level of experience the teacher and aide hired would have, it might cost between \$57,000 and \$64,000 to implement the class for the remainder of the school year which includes \$25,000 in furniture, equipment, materials, supplies and annual fees.

**12-13: 154
CONSIDERATION OF
FINAL PRESCHOOL
REPORT**

On motion by Dr. Miller and seconded by Mrs. Lowry, the Board (5-0 vote) authorized the Superintendent to ask the Board of Supervisors for the funding to start a MES preschool class this year.

Informational items for Board members included: a response from Senator Mark Warner regarding spending cuts to the Budget Control Act of 2011, and information on a VSBA Legislative Advocacy webinar to be held on January 8. Mr. Hubbard, who represented Achieve 3000 at the VSBA annual conference, is scheduled to present information at the SAB tomorrow at 11 AM.

**12-13: 155
ITEMS FOR BOARD
MEMBERS/
CORRESPONDENCE**

There were none to be heard.

**12-13: 156
PUBLIC COMMENTS**

Dr. Miller

- Thanked everyone for their attendance and input.
- Commended Mrs. Shifflett for her diligence in providing nutritious meals and meeting new federal guidelines. Encouraged parents to continue addressing public concerns regarding school lunches.

**12-13: 157
ITEMS BY BOARD
MEMBERS**

Mr. Manion

- Thanked everyone for attending the meeting.

Mrs. Lowry

- Board members are approached in many different ways; phone calls, and in public with various concerns. Often times, we do not know the answer and refer individuals to the principals or superintendent. "If I don't know the answer, I will tell you." We have 618 children in Bath county Schools and we are trying to do the best we can.
- Congratulated the "newly elected" chairman to the Board, Mrs. Grimm.



**Mrs. Gwin**

- Thanked the Board for allowing her the opportunity to chair meetings during the past year.
- Congratulated Mrs. Grimm and Mrs. Lowry on their Chair and Vice-Chair appointments.
- Encouraged parents to attend the Board of Supervisors meeting in support of safety and education of our students.

Mrs. Grimm

- Thanked everyone for their patience as she moves into the Chair position.
- Encouraged everyone to continue attending School Board meetings and Board of Supervisors meetings.
- Excited that preschool is returning to MES.
- Thanked Mrs. Shifflett, teachers and staff for all their hard work.

**12-13: 157 (Con't.)
ITEMS BY BOARD
MEMBERS**

On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) **convened in a closed meeting at 8:31 p.m. to discuss the appointment of specific personnel, student discipline matters, consideration of a non-resident student, and Crisis Management Plan/School Safety Audit Review.**

**12-13: 158
CLOSED MEETING**

On motion by Mrs. Gwin at 9:56 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**12-13: 159
CERTIFICATION OF
CLOSED MEETING**

On motion by Dr. Miller and seconded by Mr. Manion, the Board (5-0 vote) **approved the appointment of substitute teachers** as presented.

**12-13: 160
ACTION TAKEN AFTER
CLOSED MEETING**

- Daniel Cody Altizer
 - Pamela Ann Allen
 - Phillip Bartley "Bart" Perdue
 - Lanette Delyn Weise
- On motion by Mrs. Lowry and seconded by Mrs. Gwin, the Board (5-0 vote) **authorized Student #3 to be on school property to pursue the GED credential.**
 - On motion by Mrs. Gwin and seconded by Mrs. Lowry, the Board (5-0 vote) **Student #4 is required to provide proof of enrollment, participation and document success in a tobacco cessation program at personal expense** due to failure to appear before the Board this evening.
 - On motion by Dr. Miller and seconded by Mrs. Gwin, the Board (3-2 vote, Lowry, Manion opposed) **approved a long term suspension of 364 days for Student #5** (treated as any other student under School Board policy).
 - On motion by Mrs. Gwin and seconded by Dr. Miller, the Board (3-2 vote, Lowry and Manion opposed) **approved a long term suspension of 364 days for Student #6.**





- On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) **approved a non-resident application for a student to complete the year at MES.**

**12-13: 160 (Con't.)
ACTION TAKEN AFTER
CLOSED MEETING**

On motion by Mrs. Lowry and seconded by Mrs. Grimm at 10:07 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

**12-13: 161
CERTIFICATION OF
CLOSED MEETING**

The meeting adjourned at 9:59 p.m.

**12-13 162
ADJOURNMENT**

Attachment A: *Proposed Capital Improvement Plan Requests – FY 2013-2014 through FY 2017-2018 as approved.*

RHONDA R. GRIMM, CHAIRMAN

CARLYN SUE F. HIRSH, CLERK





**BATH COUNTY PUBLIC SCHOOLS
PROPOSED CAPITAL IMPROVEMENT PLAN REQUESTS
FY 2013-2014 through FY 2017-2018**

Approved by School Board: January 7, 2013

PRIORITY	PROJECT	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18
1	Door Replacement/Repair (BCHS & VES)	\$57,605				
2	Camera Surveillance Systems (MES, VES) & Exterior Door Sensors (BCHS, MES, VES)	\$147,750				
3	School Bus Replacement (65 Passenger)	\$172,568	\$90,598	\$190,256	\$99,884	\$209,756
	Auditorium Project (BCHS) - Dehumidification, curtains, carpet		\$53,835			
	Parking Lot Project (BCHS)			\$175,000		
	Vehicle Replacement (Truck/Car)		\$26,000		\$30,000	
	Locker Replacement (BCHS)			\$45,000		
	Restroom Project (BCHS, MES, VES)		\$90,000			
	Gym A/C (BCHS, VES)					\$58,352
	Refinish Gym Floor (BCHS) - Sand, Paint, Seal			\$40,000		





The Bath County School Board met in a Budget Work Session immediately following a Regular Meeting on Monday, January 7, 2013 at 7:00 P.M. at Millboro Elementary School Library.

PRESENT:

- Mrs. Amy R. Gwin, Board Chairman**
- Mrs. Rhonda R. Grimm, Board Vice-Chair**
- Mrs. Catherine D. Lowry, Board Member**
- Mr. William K. Manion, Board Member**
- Dr. Ellen R. Miller, Board Member**

DRAFT

- Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk**
- Sharon P. Fry, School Board Deputy Clerk**

Mrs. Rhonda Grimm, Board Chairman, called the meeting to order at 10:00 p.m. with all members present. **12-13: 163
CALL TO ORDER**

Budget Presentations

Budget requests presented by:

- *Mrs. Lumina Shifflett, Director, School Nutrition and Wellness*
- *Mr. Ronnie Liptrap, Pupil Transportation Supervisor*
- *Mr. Mark Cook, Maintenance Director*
- *Mr. Paul Lancaster, Director, Technology, Testing & Administrative Services*

**12-13: 164
FY2013-14 BUDGET
PRESENTATIONS**

The next Work Session is scheduled on Thursday, January 24, 2013 at 5:30 p.m. at School Administration Building. Mr. Balgavy, Mrs. Hicklin, Mrs. Rowe and Mrs. Hall will present a brief overview of their FY2013014 budget requests at that time.

The meeting adjourned at 11:00 p.m. **12-13 165
ADJOURNMENT**

